



*Louisiana Licensed Professional
Vocational Rehabilitation Counselors*

BOARD OF EXAMINERS

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MEMO

Date: May 26, 2008

To: Retired Licensed Rehabilitation Counselors

From: Ashley Bryars, Chair

RE: LICENSE RENEWAL

This notice is to remind you that your LRC license expires July 31, 2008. To ensure there will be no problems in renewing your license, please do the following:

- Complete the enclosed renewal application form before July 31, 2008. The form can be mailed or faxed to our office 225-922-1352.
- No fee or CEU's are required while you are retired
- If you would like to change your status from retired to active you will need to check the appropriate box on your renewal form, as well, you ARE required to send in the \$100. If you have been retired for more than 5 years you will have to submit a pro-rated number of CEU hours. Please contact the board for this information.

The Board continually works to keep our website directory current. A listing of all licensed rehabilitation counselors is available on our website. The directory includes your name, your business name and address, your work phone and fax number, e-mail address and your LRC number. Please remember that you are responsible for notifying the Board office in the event of a change.

Note: According to LRS 37:2951, the Board must verify with the Office of Student Financial Assistance whether a renewal applicant has a defaulted student loan. If the applicant has defaulted on a student loan, we will reject the renewal application and revoke the applicant's license. If the renewal applicant has made acceptable payment arrangements with the Office of Student Financial Assistance, we will approve the renewal, but we will grant the applicant a conditional license.

Please email, call or write the Board office if you have questions.